



THE MALAYSIAN INSTITUTE OF ARBITRATORS

Room 11 Level 2, Bangunan Sulaiman, Jalan Sultan Hishamuddin, 50000 Kuala Lumpur
Tel: (603) 2271 1063 Fax: (603) 2271 1064 Email: info@miarb.com / miarb.secretariat@gmail.com

Our Ref: MIArb/AGM/2020-2021

6 July 2020

TO: ALL Members,

- 1) **Notice of the Annual General Meeting 2020 (“AGM”)**
- 2) **Election of Council**

We enclose herewith:-

- 1) Notice of the 28th Annual General Meeting 2020/2021 to be held via ZOOM (online); and
- 2) Nomination papers for the election of three (3) Ordinary Council members for 2020/2022 pursuant to Clauses 15.5 to 15.7 of the Rules of the Institute.

Please note that the completed **Nomination Form(s)** must be received by the Secretariat **by 6.00 pm on 14 July 2020 (Tuesday)**. Members are reminded that they must settle their membership subscription for 2020 to be eligible to vote or stand as a candidate in the election, or as a Proposer or Secunder for any candidate in the election.

Members are encouraged to stand for office to enable the Institute to operate effectively as the effectiveness and standing of the Institute will depend on the active support of the general membership. Members should make every effort to be present to ensure quorum for the Annual General Meeting can be met.

Please confirm your attendance by submitting the completed registration form found at https://us02web.zoom.us/meeting/register/tZArceigrDMiE9fV1_eVf-8F6vvS5I3kF-KY latest by **Tuesday, 14 July 2020**. We look forward to your attendance and support at the Annual General Meeting on Tuesday, 21 July 2020.

Yours sincerely,

Nereen Kaur Veriah
Honorary Secretary



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NOTICE OF 28TH ANNUAL GENERAL MEETING 2020

Our Ref: MIArb/AGM/(2020-2021)

6 July 2020

TO: ALL Members,

NOTICE IS HEREBY GIVEN THAT THE 28TH ANNUAL GENERAL MEETING of the Institute will be held as follows:

Date : 21 July 2020 (Tuesday)

Time : 6.00 p.m.

Venue : via ZOOM (Please register latest by Tuesday, 14 July 2020)

AGENDA

1. President's Message.
2. To confirm Minutes of the 27th Annual General Meeting for the year 2018/2019.
3. To receive the Council's report on the workings of the Institute during the year 2019/2020.
4. To receive the Treasurer's report and the Audited Accounts of the Institute for Financial Year Ended 31st December 2019.
5. Election of three (3) Ordinary Council Members for the year 2020/2022 pursuant to Rules 15.5 to 15.7 of the Rules of the Institute.
6. To appoint two (2) Honorary Auditors for the year 2020/2021.
7. To re-appoint the External Auditors, M/s Wong Weng Foo & Co.
8. To deal with such other matters as may be presented.

Nereen Kaur Veriah
Honorary Secretary